



01978 852342



mailbox@allsaints-pri.wrexham.sch.uk



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**Pennaeth / Headteacher – Mr Richard Hatwood**

Monday 5<sup>th</sup> September 2022

Dear parents and carers,

I would like to warmly welcome all of our new pupils and their families to our school community and extend a 'welcome back' to our existing pupils and their families. September is always one of my favourite times in the school year as we outline our priorities for the coming 12 months and look forward to the diverse and exciting curricular offering that the Curriculum for Wales brings. Over the coming few days, teaching staff will be sharing their curricular overview for the coming term which will also be shared on our school website.

### **School Priorities 2022/23**

Following extensive self-evaluation, the school has identified the following priorities for the 2022/23 school year;

1. Implementing the Reform Journey (Curriculum for Wales and Additional Learning Needs).
2. Raising standards of reading across the school.
3. Promoting and developing an enquiry culture.
4. Further developing a Community Focussed School.

Over the course of the year, further details on the above priorities will be shared with you as well as workshops for you to get involved with. We really do value your feedback and input into our school and our parent/carers questionnaire is one way in which we seek to collect this. A link to our parent/carers questionnaire will be shared over the next few weeks.

### **Foyer & Reception Building Works**

We expect significant building work in our foyer and main reception area to start around Monday 19<sup>th</sup> September 2022. This is expected to last for around 8 weeks and will mean that our main entrance way and access to the school office will be restricted and visitors will not be



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accepted through this entrance way or have direct access to our school office. Whilst this work is being undertaken, we ask for your cooperation in attending school for pre-arranged appointments only. The school will still be contactable via the main phone number and pupil access via Clappers' Lane for Nursery and Key Stage Two and the main gateway for the infants will not be affected. Any visitors attending school for pre-arranged appointments should attend the temporary main entrance which can be accessed by ringing the doorbell at the Nursery gate on Clappers' Lane.

**Attendance & Punctuality**

A focus for the school again this year will be attendance and punctuality. The Governing Body have adopted the Local Authority Attendance Policy which outlines that whilst Headteachers have the discretion to authorise up to 10 days holiday per school year that Headteachers do not do this unless under exceptional circumstances. The Governing Body recognise that this is a change in policy and procedure and to allow time for this to be embedded will implement the no authorised holidays during term time (unless in an exceptional circumstance) from after the Easter Holidays in 2023.

Should a pupil be absent for 10 sessions (5 days), a letter will be sent from school to highlight this and offer support. Further letters will be sent and should 26 sessions (13 days) of absence occur a meeting arranged with the school and Educational Social Work Service. If following this process attendance remains a concern and does not improve, consideration will be given in relation to implementing legal action, either a Fixed Penalty Notice or Prosecution depending on attendance history level of absence and past compliance with the Attendance Policy.

Should a pupil be absent from school, it is essential that parents/carers report this to the school office absence line, 01978 852342 or email [attendance@allsaints-pri.wrexham.sch.uk](mailto:attendance@allsaints-pri.wrexham.sch.uk) Class DoJo should not be used to report pupil absence under any occasion.

Punctuality will also be closely monitored over the coming school year and we ask for your support in working with us to get your child to school on time. The gates open at 8.45am and registration takes place at 8.55am. A new electronic sign in system for late pupils will be in place within a month which will require parents/carers to bring their children into school and sign them in.



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### School Uniform

We pride ourselves on the high standards across the school, both in terms of academic progress and also how smart our pupils look. Our website contains information regarding school uniform which includes an element that pupils come to school wearing school shoes or sandals which can be polished.

Trainers are not a part of the school uniform and should only be worn for Physical Education lessons. Class teachers will be sharing via Class DoJo their Physical Education days for the coming term, on these days, pupils should attend school in their plain white t-shirts and black shorts/joggers and trainers. Colourful or bright leggings, football shirts should not be worn.

We continue to explore ways to reduce the cost of school uniforms and will this year also be exploring additional suppliers to widen the choice available for parents/carers.

### School website

Our school website has a wealth of information on all aspects of school life and also has a calendar which you can subscribe to which includes details on main school events. It also has information on the school curriculum, links to book Breakfast and Teatime Club and much more. We update the website regularly, so please do check back to see what has been happening in school!

### Universal Free School Meals

Reception pupils are now all eligible to access a free school meal at lunch time as part of the Welsh Government roll out. At present, Year 1 and 2 are due to become eligible from April 2023 and then all other pupils of statutory school age from September 2023. Further information regarding this will be shared once it is received from the Local Authority. We will also be sharing information in coming days regarding the offering for pupils who attend Nursery but stay all day in Playgroup Plus to access a paid school meal if parents/carers would like them to.



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## Communication

We pride ourselves on open and positive communication with you as parents and carers and constantly strive to further improve this. Over the coming term and as we return to more normal operations, I will be hosting parent/carers drop in sessions for parents/carers to share any concerns with me directly, to celebrate any success or to have a general catch up and cup of tea. (Or coffee).

The table below outlines the varying channels of communication we have at school and some notes to help you direct any enquiries to the correct member of staff.

Contact Details	Notes
<a href="mailto:mailbox@allsaints-pri.wrexham.sch.uk">mailbox@allsaints-pri.wrexham.sch.uk</a>	For all routine and general enquiries to the school or main office.
01978 852342	For all routine and general enquiries to the school or main office. This phone is staffed from 9am – 12noon and 1pm – 3.15pm during term time only.  There may be a delay in answering this number during peak times of the day and an answering machine is in place for periods when the phone is not staffed.
<a href="mailto:attendance@allsaints-pri.wrexham.sch.uk">attendance@allsaints-pri.wrexham.sch.uk</a>	To report any planned or unplanned absences to the school.
<a href="mailto:childcare@allsaints-pri.wrexham.sch.uk">childcare@allsaints-pri.wrexham.sch.uk</a>	For any enquiries regarding Breakfast, Teatime or Holiday Club.
<a href="mailto:playgroup@allsaints-pri.wrexham.sch.uk">playgroup@allsaints-pri.wrexham.sch.uk</a>	For any enquiries regarding Playgroup or Playgroup Plus.
<a href="mailto:communication@allsaints-pri.wrexham.sch.uk">communication@allsaints-pri.wrexham.sch.uk</a>	Not routinely monitored, this email address is used by the school to share competitions, news and community activities.



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**Class DoJo**

For routine enquiries to class teachers. This should not be used to report absence or queries regarding Parent Pay etc. These should all be directed to the main office on the contact details above.

When using ClassDoJo, please remember that teaching staff do not monitor this when teaching and do not monitor Class DoJo after 5pm or before 8.30am.

**Breakfast & Teatime Club**

We continue to use the online booking and payment system for Breakfast, Teatime and Holiday Club this year and ask for your support in ensuring bookings and payments are made in at the time of booking. Should you pay via voucher or tax free childcare, confirmation must be sent to [childcare@allsaints-pri.wrexham.sch.uk](mailto:childcare@allsaints-pri.wrexham.sch.uk) at the time of booking your place. Late bookings are no longer being accepted as the clubs are busy which means staffing ratios are planned in advance.

Following parent/carer feedback, the hours of operation for Breakfast and Teatime Club have been expanded, the club now opening at 7.45am and closing at 5.45pm. Please do take advantage of these expanded times as the service must remain cost effective to remain viable.

Thank you for your continued support of the school and the staff, we have achieved a great deal over the past three years and by continuing to work in partnership I know we will continue to make strides forward which will only benefit the children, school and community.

Yours sincerely,



Mr Richard Hatwood  
**Pennaeth – Headteacher**



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