



Ysgol yr Holl Saint – All Saints' School

Active Travel Champions Meeting

18th September 2025

Attendance: Mrs Shelmerdine, SW, MJ, GC, MMcC, IS, RD,

Apologies: LG

Agenda	Notes & Key Actions	Who?	When?
Welcome & Apologies	A warm welcome and thank you was given to the ATCs for putting themselves forward for the role. Luca was absent today, so Ginny kindly stood in for him in today's meeting.	AS	Complete
Whole group & individual photos	This is to be done in the next meeting due to absences.	AS	Next meeting
Badges distributed	Badges have not yet arrived; these will be given out as soon as they have been received.	AS	ASAP
Election of the Chair and Vice Chair for the group	The group decided to do this when Luca returns so that it is fair.	AS	Next meeting
Identify key actions for the group	The key actions of promoting active journeys and facilitating these through managing safety around the school site was discussed.	AS	Complete
Sharing the School Development Plan and how we can help with this	AS explained that there are targets the school aims to meet to help pupils have active journeys to school and that they will be helping with this as part of their ATC role.	AS	Complete
Identifying three priorities for the group this year	The group decided that the priorities for this year will be: • To achieve the Sustrans gold award. • To create a video that encourages active journeys. This will be shared with pupils and parents via a QR code. • To review how pupils are rewarded for making the effort to have active journeys with suggestions for prizes if funds are available.	AS	Complete
Any other business	We believe there is a Bike to School event coming up soon. AS will double check the details with Sustrans as this is not clear on the website.	AS	ASAP
Homework	Once details for a bike to school event have been confirmed – ATCs are to create posters to promote the event.	ATCs	Next meeting



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